

Kasturba Gandhi Matruniketan, Paikmal intends to engage staffs on contractual basis for Child Care Institution (CCI) under Mission Vatsalya/ ICPS Scheme in reference to the Resolution No. 10102-WCD-CW-MISC- 0023-2020, dt.15.09.2020 issued by the Department of Women & Child Development, Government of Odisha. Further it is to inform that the candidates who are to be engaged for said posts are not to be considered as Government staff.

1. Details of contractual staff to be engaged for Children's Home (CCI), Kasturba Gandhi Matruniketan, Paikmal

Sl no	Name of the Post	No. of Post
1	Probation Officer /Case Worker/Child Welfare Officer(Male)	1
2	Store Keeper-cum-Accountant	1
3	Art & Craft-cum-Music Teacher	1
4	PT Instructor-cum-Yoga Trainer	1
5	Helper-cum-Night Watchman preferable Women in Girl Child CCI (One Male & One Female)	2
6	Cook(Female)	1

2. Details of contractual staff to be engaged for Specialized Adoption Agency(SAA), Kasturba Gandhi Matruniketan, Paikmal

Sl no	Name of the Post	No. of Post
1	Social Worker cum Early Childhood Educator(Male)	1
2	Ayahs(Female)	4
3	Chowkidar(Male)	1

3. Minimum Qualification, Remuneration and Experience in respect of the above posts.

CHILDREN'S HOME, (CCI)				
Sl no	Name of the Post	No.of. Post	Eligibility/ Qualification.	Remuneration
1	Probation Officer/Case Worker/Child Welfare Officer	1	Graduate preferably in B.A in Social Work/ Sociology/Social Sciences or LLB from a recognized university. Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. Good understanding of Women & Child right & protection issues. Weightage for work experience candidate Proficiency in Computers	□ 23,170/-

2	Store Keeper-cum-Accountant	1	P.G preferably in Commerce / MBA (Finance)	☐ 18,536/-
3	Art & Craft-cum-Music Teacher	1	Bachelor/Diploma in Fine Art	☐ 10,000/-
4	PT Instructor-cum-Yoga Trainer	1	Bachelor/Diploma in Yoga Training/PT	☐ 10,000/-
5	Cook	1 (Female)	Under Matric (8 th -10 th) Extra qualification Mark will be not acceptable	☐ 9,930/-
6	Helper cum Night Watchman	02 (01 Female & 01 Male)	Under Matric (8 th -10 th) Extra qualification Mark will be not acceptable	☐ 7,944/-

SPECIALISED ADOPTION AGENCY (SAA)				
Sl no	Name of the Post	No.of. Post	Eligibility/ Qualification.	Remuneration
1	Social Worker cum Early Childhood Educator	1	Bachelors/ Master's Degree in Social Work, Sociology and Psychology with background in early childhood Education Experience :- At least 2 years of work experience in Govt./ NGO run Specialized Adoption Agency or Children home or in the field of Child Rights and Good understanding of Women & Child right & protection issues. Proficiency in Computer knowledge	☐ 18,536/-
2	Ayahs	4 (Female)	Under Matric (8 th -10 th) Extra qualification Mark will be not acceptable Must be experience in child Carings	☐ 7,944/-
3	Chowkidar	1 (Male)	Under Matric (8 th -10 th) Extra qualification Mark will be not acceptable	☐ 7,944/-

4. General Ability:

In order to be eligible for engagement to the above post a candidate must satisfy the following conditions also.

He/ She

- a) Shall be a citizen of India.
 - b) Shall have good moral Character.
 - c) Shall be of good health, good physique, active habits and far from any organic defect or bodily deformity(Not applicable in case of persons with disability)
 - d) Must be able to speak, read and write Odia fluently and must have passed an examination in odia language equivalent to that of Middle School standard.
 - e) Must not more than one spouse living.
5. **Age Limit:** The required age of candidates should not be less than 21 years and not to be exceed 45 years as on 01.07.2024. In case of Ayah in SAA (First Priority shall be given to the widow, divorce and above 35 years lady who are without biological child or adoptive child).

6. Procedure and Selection:

- I. The recruitment shall be on the basis of Career Marking only as per weight age assigned below.

SLNo	Qualification	Weightage
1	Secondary	10

2	Higher Secondary	15
3	Graduation	25
4	Post-Graduation	30
5	Any other professional course/Training related to Child rights and its protection or M. Phil, PHD etc.	10
6	Work Experience	10

- II. The merit list shall be drawn up on the basis of weightage percentage of marks obtained in all the 6 categories mentioned in the table above. In case more than one candidate has equal marks, the candidate with past experience of working in Child Right will be given preference. The decision of the Selection Committee shall be final in this regard.

7. Method of Engagement:

- A. The Selection Committee shall make and recommend the name of 5 candidates for each position in order of preference to the Governing Body/management of the institution for appointment against vacant positions. The candidates scoring the highest marks will be called for a verification of certificates and personal interview prior to issue of appointment order. The Panel will be valid for 1 year from the date of finalization.
 - B. Formula for conversion of Grade Point (CGPA) into % of marks be provided otherwise the institution will follow its own conversion formula.
 - C. The Management of CCI will be the authority to issue the engagement order to the staff. The management will decide the continuance of service of its staff based on the annual performance appraisal.
8. The posts are purely temporary, Contractual, time bound and coterminous with the scheme or
Depending on the satisfactory performance whichever is earlier.

9. Documents to be sent along with the application form:

- a. Self-attested photocopy of Secondary, HSC, and Graduation, Post Graduation or other professional qualification certificate and mark sheet.
- b. One recent self attested colour photograph (3.5x4size) should be affixed to the

application form.

- c. Certificate of experience issued from previous employer, as applicable for the post.
- d. No Objection certificate from the last employer.
- e. Self- declaration regarding non-involvement in criminal activities especially child related offence

The engagements are purely temporary in nature, time bound & co-terminus with the revised Mission Vatsalya Scheme provisions. Eligible candidates may submit their applications through online in official Website <http://kgmnpaikmal.in> before 10.10.2024 up to 23:59 hrs and further the online generated print out filled in application shall be signed by the candidate along with a Bio-data enclosing all required self-attested documents and submitted through Registered /Speed Post to “**The Secretary, Kasturba Gandhi Matruniketan, Paikmal, At/Po/PS – Paikmal, Dist - Bargarh, Pin-768039, Odisha**” on or before 11.10.2024 by 5 P.M. Separate application will be submitted for each post quoting the position on the top of the envelop “**FOR THE POST OF.....**”, Any application received after due date and time will not be taken into consideration. The authority reserves the right to cancel the advertisement in whole or in part without assigning any reason thereof.

M. Purohit,
Secretary
Kasturba Gandhi Matruniketan
Paikmal
At/P.O. Paikmal, Dist. Bargarh